MULUND COLLEGE OF COMMERCE (JUNIOR COLLEGE)

Procedure for filling F.Y.J.C. (XIth) Online Admission Form: 2023

A student whose name appear in the merit list of Government online admission and wishes to take admission in Mulund College of Commerce should follow the procedure given below:

- 1. A Student has to enter Login ID & Password (starting with MU....) on the Government online admission website (<u>https://mumbai.11thadmission.org.in/</u>)
- 2. Click on **"Proceed to Admission"** in the Government website and upload required documents. This is very IMPORTANT for the further admission procedure.
- 3. Visit Mulund College of Commerce website "https://mccmulund.ac.in/newweb/"
- 4. Once you visit the college website "Home page" will appear
- 5. On below of photos, in "JUNIOR COLLEGE" section → Click on "Click here for FYJC Online Admission Form



<u>The detailed instructions for filling up online form</u> are as follows.

TEXT MESSAGE CONFIRMATION



Step1: You will be receiving username and password on your registered Mobile Number or Email-id Respectively.

https://enrollonline.co.in/Registration/Apply/MCCJR



STUDENT LOGIN



Step2: Click on "Go l'o Login" button present on the bottom of screen. Now enter the credentials which you have received and click on the login option to Successfully Login l'o l'he System.



TERMS AND CONDITION PAGE



Step3: I'his is I'erms and Condition Page. Here student have to simply click on "Accept" button to proceed further.

WARNING!
Decline
This Application Software is developed and owned by MasterSoft ERP Solutions Pvt. Ltd., Nagpur, India (MasterSoft). MasterSoft reserves its right of sole discretion to modify, update and/or terminate access/use of this Software at any point of time without notice.
Users must visit "Terms of use" link periodically to understand and abide by the applicable Terms of Use. By accessing this Software, it shall be implied that the User has read and agreed with the same, and any violation thereof shall be deemed to be willful act/omission on the part of such User.
This Software permits access only to its Registered Users having valid login credentials, and any attempt of access through invalid/stolen/borrowed credentials is explicitly prohibited.
Usage upon access is restricted to the Software Menu appearing on the screen, and any attempt to enlarge such access, to hack into or to illicitly use the Software shall be actionable under Cyber Laws and other relevant Laws of India.
By accessing/using this Software, the User shall be implied to have acknowledged and granted permission for all of its activities in the Software to be monitored for the above purposes by MasterSoft.

COURSE LEVEL SELECTION



Step4: Course Level Selection page will allow the Students to Select the Course Level in which their Course Belong to. (Select the Course Level from the Dropdown available at the centre of the screen named as Apply For). After selecting Course Level, click on "Continue" button to proceed further.

<u>@</u>		MULUND COLLEGE OF COMMERCE MULUND VANIJYA MAHAVIDYALAYA MARG,MULUND (WEST) MUMBAI-400080.
laste utilizer -		
Logout	Apply For JUNIOR COLLEGE	Continue

PERSONAL DETAILS



Step5: I'his is Personal Details Page, here student need to enter their Personal Details Such as first name, middle name, last name, email, gender etc. Once the student complete filling the personal details then they need to click on "Save and Next Button". (Please note that all the red mark fields are mandatory).

1 (2 Personal Addre) 3 ss Education	4 Photo Signature	5 Course Selection		
ersonal Details					
Student Personal	Section				
Title *			Last Name/Surname *	First Name *	Middle Name *
MR.		~	TEST	STUDENT	DEMO
Mobile No. *			Phone/Alternate No./Whatsapp No.*	Marital Status *	Blood Group *
1234567891			2345678910	Married	O+ 🗸
Gender *			Date of Birth as per Leaving Certificate *	Occupation	Mother Tonque *
Male		~	18/03/2005	STUDENT	GUJARATI
Birth Place *			Nationality *	Admission Category Type/Linguistic Minority	Caste Category *
MUMBAI			INDIAN	Please Select	OPEN V
Parent Informatio	n				
r arent informatio	11				
Father's Name *			Guardian's/Parent's Contact No.	Family Annual Income	
FATHER TEST			3456789101	800000	
Other Information	1				
Aadhaar No. *					
123456789111					
					Save & Next
					F

ADDRESS DETAILS



Step6: Next page is Address Details Page, here student need to fill their Personal or Local address. Once the student complete filling the personal details then they need to click on "Save and Next Button". If both Address are Same then click on "Same as Permanent Address" option present on screen. Once student complete filling the address details form then click on "Save and Next Button".

Personal 2 Address	3 Education Phot	(4) (5) to Signature Course Selection					
Address Details							
Residence / Permanent	Address						
Country *		State *	Distri	ict*		City/Village *	
INDIA	~	Maharashtra	✓ AN	NDHERI EAST	~	ANDHERI EAST	~
Correspondence / Loc	al Address						
Same as Permanent Ad	dress						
Country *		State *	Distri	ict *		City/Village *	
INDIA	~	Maharashtra	✓ AN	NDHERI EAST	~	ANDHERI EAST	~
							Save & Next

PHOTO & SIGNATURE DETAILS



Step7: Next page is Photo and Signature Page, here student need to Upload Your Photo and Signature. Click on the Upload Photo and Upload Signature button and select the valid file. Once you complete uploading photo and signature then click on "Save and Next Button". (Note: photo size should be max 500kb and Signature size should be max 300kb).





COURSE SELECTION



Step8: Next page is Course Selection Page, here the student need to select the Desired Course from the list of Course available in the dropdown list.

Personal Address	3 Education	4 Photo Signature	5 ourse Selection				
Course Selection							
Please let the	page load	d complete	ly, before pr	oceeding	with cours	e selection.	
FYBSCIT		•					
Save & Next							

LAST QUALIFYING DETAILS



Step9: Next page is Last Qualifying Page, here student need to fill the Education Details of the Last School/College attended such as Last Exam Name, Enter Index No/ School Code, click on Get School Code,Enter MU number in Admission Registration No. field, Enter Obtained Marks, l'otal Marks and Percentage will be Automatically Calculated. Once student complete filling the details then they need to click on "Save and Next Button".

Personal	2 Address	B Photo Signature	Course Selection	5 Last Qualifying	Documents	0 Subject	8 Payment	(9) Confirm Registration	
			-						
Last Qualifyin	ng Exam Details	=>Application No:-	-5 0						
Last Exam Nan	ne*				Obtained Marks*				
10TH SSC				~	340				
Board/Univers	ity*				Total Marks*				
MUMBAI UNP	VERSITY				500				
Index No / Sch	ool Code				Percentage				
3306085			G	et School Name	68				%
School/College	e*				Year Of Passing*				
3306086 - GO	ISHALA MARG MUI	N ENG SEC SCL MULU	IND (W)		2021				
Admission Reg	gistration No.*				Gap In Education				
34567					O Yes		No		
Passing Certifi	icate No.								
963258									
Last Exam Roll	No.								
2345									

DOCUMENT DETAILS



Step10: Next page is Document Details Page, here student need to submit all the Required Documents which are Mandatory. Click on the Upload Documents button and select the Desired Document which students want to upload. Once students complete submitting all the documents then they need to click on "Submit Button". (Note: Document max size should 200kb)

1 Personal	2 Address	3 Education	4 Photo Signature	5 Course Selection	6 Last Qualifying	7 Documents	8 Subject	9 Payment	10 Confirm Registration		
Dipload C	Document =>App	lication No:- FYB	SCIT/2022/23/1	0			Document Name	t List			
Name of Docur	ment			u v	pload Document		Name of Docum	nent		Download	Delete
* Please sele * Maximum Name of Docum	ect valid image 1 size 200 kb ment	file(e.g. JPG,JP	EG,GIF,PNG,PDF) Se	lected Document				Delete		
AADHAR CARD	2			fo	rm.pdf				a		
XII MARKSHEET	т			Fc	e_Receipt.pdf				圓		
											Save & Next

SUBJECT DETAILS



Step11: Next page is Subject Selection Page, here Please select the Medium as English Select any 1, either Mathematics or Secretrial Practice

<i>§</i>											
Personal Address	3 Photo Signature	Course Selection	5 Last Qualifying	6 Documents	7 Subject	8 Payment	9 Confirm Registration				
ubject Details=> Applicatio	n No:- 6 💽										
Nedium / Instruction Medium	. –				SELECT ANY 1 Sele	ect max 1 or min 1	subject				
ENGLISH				~	None selected						
/ax. Subject (including Comp	pulsory and Optional)	8				MATICS					
lax. Group Preference: 6					- 0100101						
compulsory Subject: ENGLISH	ORGANISATION OF CO	MMERCE, BOOK-KE	EEPING &								
CCOUNTANCY, ECONOMICS, F	HYSICAL EDUCATION,	ENVIRONMENTAL S	CIENCE								
											S

Language Selection



Select Second Language carefully, **First selected is your firstpreference**, Click on ADD Button and add 5 preferences for Mathematics and2 preferences for SP Please click Save and Next after selecting Preferences

>>				MOLOND COLLEGE OF COMMENCE Hello, testad
O O	Documents	7 (8) Subject Payment	9 Confirm Registration	
Subject Details=> Application No:- 6				
Medium / Instruction Medium*		SELECT ANY 1 Select max 1 or min 1	subject	
ENGLISH	~	MATHEMATICS		~
Max. Subject (including Compulsory and Optional): 8		MATHS Select max 1 or min 1 subje	lot	
Max. Group Preference: 5 Compulsory Subject: ENGLISH, ORGANISATION OF COMMERCE, BOOK-KEEPING & amp; ACCOUNTANCY, ECONOMICS, PHYSICAL EDUCATION, ENVIRONMENTAL SCIENCE		None selected MARATHI HINDI FRENCH GERMAN SANSKRIT		∽ Save & Next

After Selecting preferences, student will not be able to change the preferences, so please select carefully. Subject will be allotted on the basis of merit and availability of seats for a given subject

PAYMENT DETAILS



Step12: Next page is Payment Page, here the student will have to click on Pay Now Button and Proceed for payment gateway

			Comparation	Last Qualifying	Documents	Subject	Payment	Confirm Registration				
Pleas	se let the	e page loa	ad comp	letely, be	efore pro	ceeding	; with Pay	yment.				
	14					Regist	ration / /	Application Am	ount To Pay			
								₹100				
								PAY NOW				
				Note : WA	IT FOR 24 HO	URS IN CAS	SE OF PAYMEN	NT DEDUCTED AND N	T REFLECTED ON	REGISTRATION	PORTAL.	

Confirm Application



Step13: After Successful Payment, Student can preview and confirm the Application and Print the application form

After Confirmation, student is not able to edit any details

← → C 🗎 enrollonline.co.in/Student/ApplicationConfirm/Inc	dex	u 🖻 🌣 " 🖬 👹
T Mumbai Region Im T Sheet - Google She	enrollonline.co.in says Are you sure???	MULUND COLLEGE OF COMMERCE Hello, DEEPAK1234 🔗
Image: Selection Image: Selection<	OK Cancel	
Application Confirm => Application No:- 5 O Note: Please click on Confirm Application button for final registration. You can not update application once confirmed. Kindly preview Application before Application Confirm to receive Email	for Applicatrion Print & Payment Receipt	
By clicking Confirm, you agree to the Terms and Conditions set out by this site, includ	Ing our use of Cookie. PREVIEW APPLICATION CONFIRM APPLICATION	

Application Print



Step14: After Confirming Application, student can Print Application form and Payment receipt

ourse Selection Please let the page course* Please Select	e load complete	ely, before proce	eeding with cours	e selection.		
Please let the page	e load complete	ely, before proce	eeding with cours	e selection.		
Save & Next						
Course	Арр	plication No	Application	itatus Paymoo	ode Action	Payment Receipt
11TH COMMERCE - 1	5		CONFIRM	M Online	Print Application	n Print

Submission & Verification of Forms & Documents Student should submit Forms & Documents for Verification in allotted

classroom

The order of documents is -

- (a) College Online Admission Form
- (b) Govt. Online Registration Form (Part I & II)
- (c) SSC or Equivalent Mark sheet
- (d) School Leaving certificate or T.C. (whichever is applicable)
- (e) Caste Certificate (if applicable).
- (f) Non Creamy Layer Certificate (OBC, SBC, VJ/NT)
- (g) EWS Eligibility Certificate for EWS
- (h) Discharge certificate issued by District Collector Office (Govt. Transfer, Ex-Serviceman, Freedom Fighter, Navy, Military etc.)
- (i) Aadhar Card

Imp. Note: If any document is not available at the time of the admission, student can download the undertaking as shown below. This can be handwritten or printed and signed by student and parent. Make the pdf of the same to upload.

	Name of the Student			
	Category			
	Online Application No			
	College Form No			
	Date			
То,				
The Principal,				
Mulund College of Commerce.				
S. N. Road.				
Mulund West				
Mumbai 400080				
Sub- Undertaking as regards admission in EVIC for				
2022-23 due to non-availability of require	ad document			
2022-25, due to hon-availability of require	du document.			
Respected Madam				
I the undersigned Shri/Smt	(Name of the Parent) parent of			
Miss/Mostor (Nome of the stud	(Name of the ratent) parent of			
marit list in your college under	catagory. But we do not have			
document for coaling of	Category. But we do not have			
	ission as per the another category.			
I hereby assure you that I will sublint the above-men	nuoned document/s. within ONE months from the			
date of admission.				
The second				
I am also aware that, if I fail to do so, admission of n	ny ward will get automatically stand cancelled.			
Thanking you.				
	Your faithfully			
	(Name and Signature of the Student)			
	(Name and Signature of the Parent)			

Teacher will verify the documents .Student will get payment link through sms and pay fees by online mode using any bank debit / Credit orNet Banking.

Fee details as per class and category:-

COURSE	Girls	Boys(Open Category)	Boys(Reserved Category)
F.Y.J.C.	700	1000	700

• Additional fee will be charged for foreign languages (French/German).

• After payment is successful, student will get confirmation sms.

ADMISSION SCHEDULE:

Online College Form Filling	21/06/2023 (from 11.30 am)	
&	ТО	
Online Payment and Upload	24/06/2023 (up to 1.00 p.m.).	

N.B.: 1) Anyone who does not follow the schedule given above will not have any right to claim admission.

2) All admissions will be granted strictly as per Govt. Merit.